

**TOWN OF CULPEPER**  
**SCHEDULE OF FINES & FEES**

<b><u>CODE SECTION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FEE</u></b>
<b>ENGINEERING</b>		
§7-26	Erosion Control Plan Review (12/06) <u>(6/09)</u>	
	First acre	<del>\$5</del> <u>\$25</u>
	Per acre thereafter	\$1
§7-28	Land disturbing permit (Agreement in Lieu Plan) for single family dwellings not part of a larger subdivision. (12/06)	\$25
	Overtime, Weekend, and Holiday Inspections (12/06)	\$160 - plus \$40.00 per hour if more than 4 hours are needed.
§22-68	Re-Inspections (12/06)	\$25 base fee, plus additional below, if applicable
	Re-inspect - per liner foot of roadway	\$ 0.10
	Re-inspect – per linear foot of utility	\$ 0.05
	Re-inspect – Per major utility structure (for manhole, fire hydrant, drop inlet, etc)	\$1.00
<b>STREETS</b>		
§21-92	Permit to break, dig up, open or cause to be broken dug up or opened any street, alley, sidewalk or other public place or portion thereof (6/07)	\$50
<b>UTILITIES - GENERAL</b>		
	Delinquent fee for bills unpaid eleven (11) days after due date. <u>(6/09)</u>	
	One utility	<del>\$40</del> <u>\$15</u>
	More than one	<del>\$45</del> <u>\$20</u> (also subject to processing fee)
§24-34, 110, 130 & 155	Processing fee for utility bills unpaid eleven (11) days after due date. <u>(6/09)</u>	
	Re-connected during regular working hours	<del>\$15</del> <u>\$25</u>
	Plus additional deposit	\$25
	Plus if re-connected after 3:30 p.m.	<del>\$25</del> <u>\$50</u>
	<u>Second trip to re-connect if no one home</u>	<u>\$50</u>
§24-34, 110 & 155	Late fee for bills unpaid one (1) day after due date.	\$1.50 or 2% of bill, whichever is greater

<b>UTILITIES - ELECTRIC</b>			
§24-37	Electric Meter (set/placed) based on service (6/07) (6/09)	Residential	\$96 \$100.80
		Small/Medium General	\$318 \$333.90
		Large General	\$553 \$580.65
	<u>Electric Meter re-read (6/09)</u>		\$0 \$20
§24-42	Electric Meter Test - Request by Customer (6/09)	First request	No charge
		Second request in a 12 month period	\$0 \$25
	All additional requests		\$0 \$25
	<u>Electric Line Extensions (6/09)</u>		
	<u>In-town major subdivisions – lots not exceeding one acre</u>	\$0	\$2,500 per lot
	<u>In-town major subdivisions – lots one to two acres</u>	\$0	\$5,000 per lot
	<u>In-town major subdivisions – lots larger than two acres</u>	\$0	\$7,500 per lot
	<u>In-town underground service to single lot, lots in minor subdivisions or small, single phase commercial</u>	\$0	\$1,100 plus \$1.25 per foot over 125'
	<u>In-town overhead service to single lot, lots in minor subdivisions with single phase commercial</u>	\$0	\$1,100 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	<u>In-town large commercial and industrial users, three-phase service</u>	\$0	\$3,500 plus \$1.25 per foot over 125' plus \$375 for each pole >1
	<u>Service Changes, overhead to underground, service heavy-up</u>	\$0	Time and material
	<u>Electric – new service – application (6/09)</u>		\$25
§24-37	Electric service - <u>security deposit (6/09)</u>	Residential	<del>\$1/amp of meter</del> \$250
		Commercial	Based on three (3) months average consumption
§24-32	Electric Rate Schedule		Varies
	Automated meter reading (AMR) system conversion (05/08)		\$1.50/month
§24-46	Non-franchised utility permits to erect or install poles and wires (6/09)	\$10	\$25
§24-46	Non-franchised utility permits for inspection and approval of connections (6/09)	\$10	\$25
§24-34, 110, 130,155	<u>Processing Fee – Reconnects ( 6/09)</u>		
	<u>Regular hours</u>	\$15	\$25
	<u>Plus additional deposit</u>	\$25	
	<u>Plus reconnect after 3:30 pm</u>	<del>\$25</del>	\$50
	<u>Second trip to reconnect – no one home</u>	\$0	\$50

**UTILITIES –  
WATER**

§24-34, 110, 130,155	Processing Fee – Reconnects ( 6/09)		
		Regular hours	\$15 \$25
		Plus additional deposit	\$25
		Plus reconnect after 3:30 pm	\$25 \$50
		Second trip to reconnect – no one home	\$0 \$50
§24-71	Water and wastewater connections deposit - residential only (out-of-town)		\$75
§24-95	Water main connections - residential only (2/03), (5/04), (07/06) & (6/09)		
		<u>5/8" meter</u>	\$6,500 ea. in-town
		<u>1" meter</u>	\$9,434 ea. in-town
		<u>1½" meter</u>	\$12,368 ea. in-town
		<u>2" meter</u>	\$18,552 ea. in-town
		<u>3" meter</u>	\$30,920 ea. in-town
		<u>4" meter</u>	\$46,380 ea. in-town
		<u>5/8" meter</u>	\$9,750 ea. out-of-town
		<u>1" meter</u>	\$18,868 ea. out-of-town
		<u>1½" meter</u>	\$24,736 ea. out-of-town
		<u>2" meter</u>	\$37,104 ea. out-of-town
		<u>3" meter</u>	\$61,840 ea. out-of-town
		<u>4" meter</u>	\$92,760 ea. out-of-town
	(Note: Commercial and industrial water connections are based upon meter size and consumption.)		
	Water main connections – residential only (8/04)		\$3,250 ea. in-town
	Existing dwellings converting from private well to Town water will be charged 50% of the current tap fee.		\$4,875 ea. out-of-town
§24-96	Water Meter Test - Request by Customer		First request - No charge Second request in a 12 month period - \$15
§24-96	Monthly water rates (in-town only) (7/03) & (7/06) & (07/07) (05/08) (06/09)	0-2000	Minimum <del>\$10.20</del> <u>\$10.72</u>
		2001-25,000	<del>\$1.0¢</del> <u>53.6¢</u> per 1,000 gallons
		25,001-100,000	<del>40.8¢</del> <u>42.8¢</u> per 1,000 gallons
		100,000 & up	<del>30.4¢</del> <u>31.9¢</u> per 1,000 gallons
	Automated meter reading (AMR) system conversion (05/08)		\$1/month
	Monthly water rates (out-of-town) (7/03) & (7/06) & (7/07) (5/08) (6/09)	0-2000	Minimum <del>\$15.28</del> <u>\$16.04</u>
		2001-25,000	<del>76.4¢</del> <u>80.2¢</u> per 1,000 gallons
		25,001-100,000	<del>61.3¢</del> <u>64.4¢</u> per 1,000 gallons
		100,000 & up	<del>45.5¢</del> <u>47.8¢</u> per 1,000 gallons

**CODE**      **DESCRIPTION**  
**SECTION**

**Utilities – Water Continued**

§24-100	Water Meter (set/placed) Based on meter size (4/05) (6/07) (05/08)	5/8" meter - \$173
		1" meter - \$232
		1½" meter - \$332
		2" meter - \$424
		3" meter - \$1,357
		4" meter - \$1,806
§24-100	Water & wastewater service deposit (in-town) residential only	\$50
§24-115	Water rates for customers outside town limits	50% more than in-town rate
	<u>Water sales (bulk) – minimum charge (6/09)</u>	<u>\$31.50 for initial 2,000 gallons</u>
	<u>Water sales (bulk) (6/09)</u>	<u>\$5.25 per 1,000 over minimum</u>

<b><u>CODE</u></b> <b><u>SECTION</u></b>	<b><u>DESCRIPTION</u></b>	<b><u>FEE</u></b>
---	---------------------------	-------------------

**UTILITIES - SEWER**

§24-149	Sewer connections - residential only (2/03), (5/04), (7/06) & (6/09)	
	5/8" meter	\$10,000 ea. in-town
	1" meter	\$11,676 ea. in-town
	1½" meter	\$13,352 ea. in-town
	2" meter	\$20,028 ea. in-town
	3" meter	\$33,380 ea. in-town
	4" meter	\$50,070 ea. in-town
	5/8" meter	\$15,000 ea. out-of-town
	1" meter	\$23,352 ea. out-of-town
	1½" meter	\$26,704 ea. out-of-town
	2" meter	\$40,056 ea. out-of-town
	3" meter	\$66,760 ea. out-of-town
	4" meter	\$100,140 ea. out-of-town
	(Note: Commercial and industrial connections are based upon meter size and consumption.)	
	Sewer main connections – residential only (8/04)	\$5,000 ea. in-town
	Existing dwellings converting from private septic tank to Town sewer will be charged 50% of the current tap fee.	\$7,500 ea. out-of-town
	Monthly sewer rates (in-town only) (05/08) (06/09)	0-2,000    Minimum <del>\$11.02</del> \$11.58
	2,001-25,000	<del>55.1¢</del> 57.9¢ per 1,000 gallons
	25,001-100,000	<del>50.0¢</del> 52.5¢ per 1,000 gallons
	100,001 & up	<del>48.5¢</del> 50.9¢ per 1,000 gallons

<u>CODE SECTION</u>	<u>DESCRIPTION</u>	<u>FEE</u>								
<b>UTILITIES – SEWER CONTINUED</b>										
§24-163	Out-of-town monthly sewer rates	50% more than in-town rate								
	Monthly sewer rates (out-of-town) (5/08) (6/09)	<table border="0"> <tr> <td>0-2000</td> <td>Minimum <del>\$16.52</del> \$17.34</td> </tr> <tr> <td>2,001-25,000</td> <td><del>82.6¢</del> 86.7¢ per 1,000 gallons</td> </tr> <tr> <td>25,001-100,000</td> <td><del>75.1¢</del> 78.9¢ per 1,000 gallons</td> </tr> <tr> <td>100,000 &amp; up</td> <td><del>72.8¢</del> 76.4¢ per 1,000 gallons</td> </tr> </table>	0-2000	Minimum <del>\$16.52</del> \$17.34	2,001-25,000	<del>82.6¢</del> 86.7¢ per 1,000 gallons	25,001-100,000	<del>75.1¢</del> 78.9¢ per 1,000 gallons	100,000 & up	<del>72.8¢</del> 76.4¢ per 1,000 gallons
0-2000	Minimum <del>\$16.52</del> \$17.34									
2,001-25,000	<del>82.6¢</del> 86.7¢ per 1,000 gallons									
25,001-100,000	<del>75.1¢</del> 78.9¢ per 1,000 gallons									
100,000 & up	<del>72.8¢</del> 76.4¢ per 1,000 gallons									
	Automated meter reading (AMR) system conversion (05/08)	\$1/month								
§24-183	Permit and inspection fee for private sewer system permit	\$10								
	<u>Septage Hauler's Fee</u> (6/09)	<u>.091¢ per gallon</u>								
§24-241	Wastewater Contribution Permit	\$100								
	Review of out-of-town water and wastewater service requests - apply to the entire tract of land to be developed.	<p>\$50 per acre; with a minimum charge of \$500, and a maximum charge of \$5,000 for properties within the Mountain Run Lake and Lake Pelham watersheds.</p> <p>\$25 per acre, with a minimum charge of \$250 and a maximum charge of \$2,500 for properties outside the above mentioned watersheds.</p>								

<u>CODE SECTION</u>	<u>DESCRIPTION</u>	<u>FEE</u>
<b>UTILITIES – TELECOMMUNICATIONS ANTENNAE OR APPURTENANCES</b>		
	Attachment of antennae or appurtenances to Town facilities including, but not limited to, water tanks. (4/02)	\$2,000 (per provider) per month

PLANNING & COMMUNITY DEVELOPMENT		
	<i>FACILITIES STANDARDS MANUAL</i>	
	Sec. 2.200, Fire Protection Flushing or Testing	\$30
	<i>MISCELLANEOUS – Copies</i>	
	Comprehensive Plan (6/02)	Hard Copy \$30 CD Version \$15
	11" x 17" Maps (pack of 15)	\$10
	Large Transportation Map (30"x 42")	\$10
	Large Future Land Use Map (30" x 42")	\$10
	Facilities Standards Manual	\$20
	Capital Improvements Plan (04/09)	Hard Copy \$20 CD Version \$15
	Maps	\$5 each
	Miscellaneous Documents	\$. 25 each page
	Subdivision Ordinance	\$7
	Water and Sewer Specifications	\$25
	Zoning Ordinance	\$15
	<i>SUBDIVISION ORDINANCE</i>	
§22-38	Penalty for Violation of Chapter	\$10-\$1,000 (each day constitutes a new violation)
§22-108	Minor Subdivision Plats or Plans	\$50
	Final Plat, Record plat (10/03)	5 acres or less \$50 + \$10 per lot More than 5 acres \$100 + \$10 per lot
	Revisions, Subsequent Submissions	\$50
22-118	Vacation of Plat	\$150
	<i>ZONING ORDINANCE</i>	
	Architectural Compatibility Finding	None
§27-377	Amendment of Zoning Ordinance	None
§27-352	Certificate of Occupancy (12/06) (6/09)	<del>\$25</del> \$40
	Re-inspection	\$25
	Weekend or Holiday Re-inspection	\$160 minimum
§27-451	Conditional Use permit (10/03)	\$500
	Home Occupation Permit	\$50
	House Location/Boundary Survey	\$15
	Rezoning Application (10/03)	\$1,000 + \$100/acre
§27-237 & §27-248	Sign Permits	\$1 per sq. ft of sign \$10 Minimum Charge

<u>CODE SECTION</u>	<u>DESCRIPTION</u>	<u>FEE</u>
<b>PLANNING &amp; COMMUNITY DEVELOPMENT, CONTINUED</b>		
§27-266	Preliminary Plan, Major Site Plan, and Major Subdivision Submissions (Residential, Commercial & Industrial) (10/03)	\$250+\$20/1,000 sq.ft of site area
	Revision	\$50 per submission
	Single Family on existing lot	\$25
	Duplex on existing lot	\$50
	Variance Application (10/03) (6/09)	<del>\$250</del> <u>\$300</u>
§27-353	Violations & Penalties:	
	Administration & Enforcement (§27-352, §27-353)	\$100
	District Regulations (§27-51, §27-62)	\$100
	Flood Hazard Areas (§27-93)	\$100
	Historic District (§27-127, §27-130, §27-132)	\$100
	Landscaping (§27-158, §27-159)	\$50
	Nonconforming Uses (§27-181, §27-185)	\$100
	Parking (§27-206, §27-209)	\$100
	Signs (§27-238, §27-241, §21-3)	\$50
	Site Plans (§27-262)	\$50
	Towing Inoperable Vehicles (§20-4) (03/04)	\$50 per vehicle
	Watershed Protection District (§27-428, §27-429)	\$100
	Zoning permit	\$10

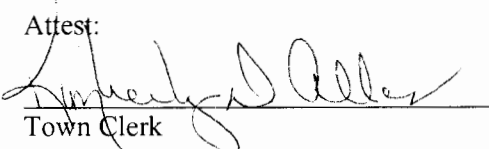
<u>POLICE</u>	<u>(6/09)</u>	
	<u>Administrative:</u>	
	Accident Reports	\$2
	Incident Reports	\$5
	Fingerprinting	\$5
		for town residents
		for out-of-town residents
	<u>Parking:</u>	
	1 <sup>st</sup> Offense	\$6
	2 <sup>nd</sup> Offense	\$10
	3 <sup>rd</sup> Offense	\$25
	4 <sup>th</sup> and Subsequent Offenses	\$50
	Court Charges	\$61
§11-43	Leased Parking Permits	\$20 per month
§11-43	Residential Parking Permits	
	1st vehicle if no off-street parking is provided.	\$10
	Each additional vehicles	\$30
	Each vehicle where off-street is provided	\$30

<b>OTHER / MISCELLANEOUS</b>		
	Boat Dock Permit	\$20
	Commercial Burning Permit (12/06)	\$25
§15-3	Parks & Recreation (05/03) (3/07) (6/09)	
	Weekday Pavilion Rental at Yowell Meadow Park	\$15 <u>\$25</u>
	Weekday Pavilion Rental at Mountain Run Lake Park	\$25
	Weekday and Holiday Pavilion Rental at either park	\$25
	Major Events Fee at Yowell Meadow Park	\$100
	Major Events Fee at Mountain Run Lake Park (06/09)	\$25 <u>\$100</u>
	Major Events Fee for non-residents at either park (6/09)	\$300
§16-30	Solicitors Permit Fee (2/04)	\$20

<b>TREASURER</b>	<b>(6/09)</b>	
	<u>Boating Permits</u>	\$20 <u>\$25</u>
	<u>Collection</u>	<u>\$25</u>
	<u>Credit Card Convenience</u>	<u>2% of total</u>
	<u>DMV Stops</u>	\$20 <u>\$30</u>
	<u>Fishing Permits</u>	\$5 <u>\$10</u>
	<u>New Service Application (6/09)</u>	\$0 <u>\$25</u>
	<u>Returned Check</u>	<u>\$35</u>
	<u>Second Trash Cart</u>	\$50 <u>\$60</u>
	<u>Unauthorized Use of Meter – Theft of Service</u>	\$0 <u>\$250 plus usage</u>

<b>DEPOT CONFERENCE CENTER (06/09)</b>					
<b>Rental Fees</b>					
<b>Non-Profit Groups</b>					
<b>Room</b>	<b>Max Capacity*</b>	<b>Security Deposit</b>	<b>Rental Fee 2-4 Hours*</b>	<b>Rental Fee 5-8 Hours</b>	<b>Each Additional Hour</b>
1	30	\$100	\$25	\$50	\$25
2	50	\$100	\$25	\$50	\$25
3	60	\$100	\$25	\$50	\$25
2 Rooms		\$100	\$50	\$75	\$25
3 Rooms	Up to 265	\$100	\$75	\$100	\$25
	*Varies according to room setup		*Fee waived for meetings lasting less than 2 hours		

<b>Depot Rental Fees--Continued</b>					
<b>Business Groups</b>	(includes but not limited to meetings, seminars, training)				
Note: Functions that include alcohol will be considered a social contract. See Social rates below.					
<b>Room</b>	<b>Maximum Capacity*</b>	<b>Security Deposit</b>	<b>Rental Fee 0-4 Hours</b>	<b>Rental Fee 5-8 Hours</b>	<b>Each Additional Hour</b>
1	30	\$100	\$100	\$150	\$25
2	50	\$100	\$100	\$150	\$25
3	60	\$100	\$125	\$150	\$25
2 Rooms		\$100	\$150	\$200	\$25
3 Rooms	Up to 265	\$100	\$250	\$300	\$25
	*Varies according to room setup				
<b>Social Groups</b>	(includes but is not limited to birthday parties, reunions, weddings)				
<b>Room</b>	<b>Maximum Capacity*</b>	<b>Security Deposit</b>	<b>Rental Fee 0-4 Hours</b>	<b>Rental Fee 5-8 Hours</b>	<b>Each Additional Hour</b>
1	30	\$500	\$200	\$300	\$100
2	50	\$500	\$200	\$300	\$100
3	60	\$500	\$250	\$350	\$100
2 Rooms		\$500	\$300	\$400	\$100
3 Rooms	Up to 265	\$500	\$400	\$500	\$100
	*Varies according to room setup				
<b>Kitchen Fees*</b>					
Cold Catering Only		\$50 Flat			
Full Use 0-4 Hours		\$100			
Full Use 4-8 Hours		\$200			
*Cleanup of the kitchen is the responsibility of the user.					
*A cleanup fee will be deducted from the security deposit if necessary.					

Attest:  
  
 Town Clerk

\* This schedule is not all inclusive. For further information, please contact the Planning & Community Development Department at 540-829-8260.

Approved: March 9, 1999 – first reading; April 13, 1999 – second reading

Revisions: July 13, 1999 and September 1999; July 2000; April 2001; April 2002 and May 2002  
 February 2003, July 2003 and October 2003  
 February 2004, March 2004, and May 2004  
 April 2005; July 2006, August 2006, and December 2006  
 March 2007, June 2007; May 2008; April 2009; June 2009