

HOME OCCUPATION PERMIT APPLICATION

Town of Culpeper, Virginia
Department of Planning and Community
Development
400 S. Main Street, Suite 301 Culpeper, VA 22701
Phone: 540-829-8260 Fax: 540-829-8279

Date		HOP Number	
Applicant			
Location			
Tax Map		Zoned	
Property Owner			
Property Owner Address			
Property Owner Telephone			
Use Requested			

The undersigned hereby applies for a Home Occupation Permit, in accordance with the provisions of Article XVII of the Town of Culpeper Zoning Ordinance.

The undersigned hereby requests a home occupation permit as outlined in Article XVII of the Town of Culpeper Zoning Ordinance. Pursuant to Section 27-453, the undersigned agrees to abide by the following use limitations:

1. The use of the dwelling unit for a home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants. The use shall, under no circumstances, change the residential character of the dwelling.
2. The home occupation shall be a secondary use of the dwelling. All business activity shall be conducted wholly within the building.
3. Only one business activity per residence is allowed.
4. Only individuals residing on the premises shall be engaged in the occupation.
5. No sign shall be permitted.
6. There shall be no outdoor display of goods or outside storage of equipment of materials used in such home occupation.
7. No equipment or process shall be used in such home occupation which creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the lot.
8. No additional parking spaces shall be added to the premises.
9. The home occupation permit is valid to the original application only and is not transferable.
10. The home occupation shall generate no additional traffic to the dwelling unit.

Failure to comply will result in the revocation of permit as outlined in Section 27-452.

No person shall conduct a home occupation without obtaining a Town Business License as required by the Town Code.

Applicant's Signature: _____

Applicant's Name (Please Print): _____

Applicant's Address: _____

Applicant Telephone: _____ Date: _____

Property Owner's Consent Required

I/We the undersigned property owner(s), have read and understand the conditions upon which this permit is issued and do hereby consent to this application as presented on this _____ day of _____, 20_____.

Property Owner's Signature _____

Property Owner's Signature _____

Administrative Section DO NOT WRITE BELOW THIS LINE

Fees Paid Amount of Fees Paid: _____ Date Staff Received: _____

Staff Initials: _____ Approved/Disapproved _____

Comments: _____

